

NDCCA Annual Board Meeting  
April 12, 2019  
Bismarck, ND EverSpring Hotel  
8:00pm

Attendance: Billie Ann, Barb, Dawn, Ranee, Tammy, Sarah, Sam

1. Tammy called the meeting to order at 8:10pm
2. Tres. Rep
  - a. \$38,3876.54
  - b. 2 CDs
    - i. #1 - \$8060.02
    - ii. #2 - \$7788.74
  - c. Dawn motioned to approved, Sarah second - pass
3. Board
  - a. Voting - Back on track
    - i. Make sure that we aren't getting all new officers at the same time
  - b. Clothing
    - i. Board members
      1. Through Varsity/Billie Ann - 2 items free; anything over that pay on your own
  - c. Member event attendance - good
  - d. Open Positions - off/on
    - i. Listed on Website (10 members total)
      1. Ranee & Sarah coming off this year - vote for new members at Coaches Day
        - a. Sarah & Ranee would like to come back on we need to find 1 more position.
    - ii. Secretary Needed
      1. Sam nominated by Barb; Second by Ranee - pass (sam will come off 2021 with Leah & Barb)
  - e. Facebook/Twitter
    - i. Katie Reiter is a good option. We will check with her to see if she would be interested doing this for us.
      1. Billie Ann suggested that Twitter might not be the best place. Facebook is good!!
4. Coach of the Year
  - a. Deadline - February 1st (need to change on website)
  - b. Send school a letter when a coach is awarded Coach of the Year
    - i. Some schools are not taking it as important/special as it is. We will send a letter to school now to stress the great honor it is.
  - c. Select Differently/Voting
    - i. Discussion:
      1. Option: Form on the website/letter of recommendation - committee selects
      2. Option: Someone nominates then form sent out (how we currently do)
      3. Option: Committee makes nominations
        - a. We aren't getting a lot of nominations - how do we get more?
          - i. Billie Ann could send out a letter to Athletic Directors
          - ii. Billie Ann could send reminders to members earlier in the year
          - iii. Make form able to be filled out online - have a list of the NDCCA members who would be eligible in a drop down box

- ii. Decision -
  1. For this year - have the form able to be filled out online with the drop down box of members
    - a. To be qualified for COY - you must have been a NDCCA coach/member for 3 years
  2. Each person can only nominate 3 people per year - Board members need to nominate!!!!

#### 5. Next Year Dates

- a. Billie Ann shared dates for next year sheet - follows last years pretty much (some dates/places subject to change)
- b. Coaches Day
  - i. Same week as the state fair in Minot - is that a conflict?
    1. Rick Springfield concert is that same night - probably not a conflict this year
  - ii. At Bismarck High right now but with construction room is hard to get to. Tammy is checking with Century to see if we can hold it there instead.
- c. Comp. Dates
  - i. Sites reserved
    1. Fall - Fargo North
    2. Winter - Bismarck HS

#### 6. Website (Talk to Tammy)

- a. Russians are taking our Spirit Rules test
- b. Update comp. location/places
- c. Photos on website
  - i. Need to update to our pictures - Board members send pictures to Billie Ann
- d. All Around Rules
  - i. No use of props and signs listed - needs to be added
- e. Questions section - change to Billie Ann & President only
- f. Verification of scores - remove?
  - i. We need to leave it.
- g. Stunt Group - "Stunt-Off" needs to be changed
- h. No timeout practice - we DO have timeout practice now so it needs to be removed that we don't
  - i. Remove \*\*New for fall 2016\*\* (that's old)
- i. Rearrange the order listed under competition - listed right at the top of competition page.
  - i. "After you register, a receipt will be emailed to you. Details to follow, please watch your email."
- j. Add \$50 late fee for forms not completely filled out at registration - needs to be listed on the website??
- k. General Performance Requirements - 11. Add Timeout gets 2 min. practice
- l. Change wording - if registering AFTER 1st - then late fee
  - i. It's fine - we can leave it
- m. Forms - add music form and checklist
  - i. Billie Ann will still send out an email still
- n. Window of registration for Coaches Day
  - i. Need to have a deadline and then it needs to be taken off
- o. Update COY - Add Cebe
- p. Add secretary to site - Board of Directors
- q. COY change date to February 1st

## 7. Competition

- a. Registration Window? - don't need it
- b. Fall
  - i. Billie Ann gave out Treasurer's Report.
    - 1. Don't have totals because of clothing.
    - 2. Did not lose money.
  - ii. Was our first time with the new practice/performance schedule. Found some kinks to work out for winter competition.
- c. Winter
  - i. Billie Ann gave out Treasurer's Report.
    - 1. Waiting on clothing and we don't have a bill from Minot's trainer or trophies.
    - 2. Again, did not lose money.
  - ii. The rooms that each team had were very nice.
  - iii. We felt that it winter competition went really well
    - 1. Some people felt rushed moving from practice time to performance time. Try to stick to the scheduled time as close as possible.
    - 2. Cross off name on list when people go into practice on the outside door
- d. Clothing
  - i. We still don't have our money from the clothing sales or how many items were sold from either competition.
    - 1. We are going to need to cut ties with this lady
  - ii. Should we try to go back to the one design and pre-ordering. It would be nice if this could be done online.
    - 1. We will try it this way this year
- e. Competition Duties list for Site Director/Comp. Director
  - i. Sarah made a checklist for Site Director
    - 1. Sarah has on Google Docs - she can send it to whoever needs it.
    - 2. Sarah has a list for the site director to set up for competition
    - 3. Angie came up with a list of what was in the hospitality room & an example press release
  - ii. Billie Ann is the Comp. Director - she's all good
- f. UCA style of Timeout/Game Day - school song, chant, cheer
  - i. Discussion was held to add or modify to get closer to the UCA style of Game Day competition
    - 1. Decision was made to not add or modify anything at this point in time
- g. Limit AA entrees to back handspring or above only
  - i. Discussion was held. We already give more points for tumbling and feel we should leave it as is at this point in time.
- h. Scoreboard counting down - good touch!
  - i. The scoreboard had the clock running down just like a timeout.
- i. All Around - make an exit - don't just walk off
  - i. Judges noticed
    - 1. Add to guidelines/suggestions to have a spirited exit as well as an entrance
- j. Signs in front of face (of base) - safety issue
  - i. Billie Ann noticed and wanted it noted for coaches to watch
- k. South Prairie - seating
  - i. People/fans seated in the back of the way the mats were facing - how can we fix this
    - 1. Judges move from side A to side B?

2. Auditorium or some kind of other venue?
  - a. How much money we can spend on another venue and where we can have it
  - ii. Leave it for this upcoming fall competition but look into it for the future
- I. Two trainers
  - i. We like having two trainers for competition and we should try to get two for competition even if that means bringing one in from a different town/school
8. BAC Scholarship
  - a. Billie Ann can't get ahold of the New England coach
    - i. Barb is reaching out to a contact there.
    - ii. Waiting to make a choice on how to move forward
9. Billie Ann request
  - a. Will be reimbursed for gas/receipts up to \$500
10. Coach's years of coaching
  - a. Some coaches didn't get their certificates from the 2017-2018 year. They need to be given their certificates. Tammy will let Lu know who need certificates.
11. Committee Work (9:30am Friday)
  - a. COY letter for winner - Dawn, Barb, Sam
  - b. Website updates - Tammy & Sarah
  - c. Update Forms - Billie Ann & Ranee
  - d. Coaches day (Ranee/Tammy/Billie Ann)
    - i. In Bismarck - will take care of later
  - e. Review minutes - All of us
12. Tammy motioned to adjourn for the night at 11:57pm; Ranee second

4/13/19 - Tammy Called meeting to order at 9:45am

13. Review old minutes
  - a. 2018 Annual Board Meeting - Dawn motioned to approve minutes; Ranee Second - pass
  - b. Board Meeting before Coaches Day - Approve minutes with the amendment (July 31st as the end of board member's term) - Barb motion; Ranee Second - pass
  - c. Conference Call - Barb motioned to approve; Ranee Second - pass
14. Clothing for Board members
  - a. Discussed designs and styles
  - b. Billie Ann will make up color/style/design options and send to board members
15. Rules Travel for Billie Ann
  - a. Sam motioned to approve Billie Ann's expenses for travel within reason; Dawn second - pass
16. Coach of the Year Letter
  - a. Dawn brought up not having a canned letter but a more personal letter for each Coach of the Year sent to school and press release. Dawn volunteered to write the letter and press release for here on out.
  - b. Committee work - will write letter for Cebe today.

17. Break for committee work at 10:15am

a. Committee work complete at 11:47

18. Good work board! We are quite a good team! A-W-E -- S-O-M-E; Awesome, Awesome TOTE-ally!

19. Adjourn - 11:50am

a. Ranee motioned; Sarah second - pass

CHEERfully submitted by Samantha DeLong