

## Meeting Minutes

October 6th 7pm 2024

**In attendance:** Audrey, Jennifer, Courtney, McKenna, Brenna, Trent, StaceyAnn, Sarah, Leah, Katie R., Missy, Cailey, Mara, Bailey, Tammy

1. Jen called the meeting to order at 7:01 PM.
2. Review old minutes  
[https://docs.google.com/document/d/1noqcfvbYvod4k0HrPS69BP7N2em-EGFw/edit?usp=drive\\_link&ouid=102589332861166401321&rtmpof=true&sd=true](https://docs.google.com/document/d/1noqcfvbYvod4k0HrPS69BP7N2em-EGFw/edit?usp=drive_link&ouid=102589332861166401321&rtmpof=true&sd=true)
  - a. Sarah made a motion to approve the meeting minutes. Staceyann seconded.
    - i. Motion passed. Meeting minutes approved.
3. Treasury report
  - a. checking:  
[https://drive.google.com/file/d/1cO17Xo7pid9dyeY0DiCzwL56j9pPN6mT/view?usp=drive\\_link](https://drive.google.com/file/d/1cO17Xo7pid9dyeY0DiCzwL56j9pPN6mT/view?usp=drive_link)  
  
[https://drive.google.com/file/d/134FMxUEg1MoqkQsjCuvDoBnlcXA4PZIQ/view?usp=drive\\_link](https://drive.google.com/file/d/134FMxUEg1MoqkQsjCuvDoBnlcXA4PZIQ/view?usp=drive_link)
  - b. CD's: see above documents
  - c. Competition / Prices
    - i. Audrey presented questions about late fees for certification and competition. What happens if someone is hired later than the deadline? For registrations for events like competition and coaches convention, there is a need to be timely. However, do we need to financially punish teams with new coaches for certification?
    - ii. Cailey added that switching the pricing for the certification for the website might be more seamless if we take away the late fee due to coaches getting hired throughout the year.
    - iii. Tammy agrees with possibly getting rid of the late fees for certification and reminded the board that often coaches make sure other coaches are following stunting expectations.
    - iv. Katie reiterated that NDCCA is not the regulatory branch for stunting. That responsibility is on NDHSAA.
    - v. Audrey made a motion to do away with late fees for certification and membership. Courtney seconded.
      1. Motion passed unanimously.
    - vi. Audrey will credit the coach who just recently received a late fee: Kilian.
4. Letter from Attorney

- a. Update - The Executive team had a video call with attorney on Thursday, October 3, 2024.
- b. Documents have been given to the Attorney and the attorneys are discussing.
- c. It was stressed to the Executive Team by the attorney that this is an internal issue and should not be discussed outside the board.
- d. Tammy wanted to acknowledge that she sees BA in her capacity of NDSU cheer coach and has not discussed anything board related.

## 5. Insurance

- a. We carry insurance for our competitions, but we do not currently have Errors and Omissions Insurance. Jen is looking at options for our Board. This is just to protect our board.
- b. Audrey mentioned that we could reach out to other sports organizations' insurance companies that would protect us AND the competitions.
- c. Trent mentioned that USA Wrestling has an insurance option that covers events and coaches, so could find something similar for our organization.
- d. Cailey stated that we could reach out to USA cheer to see if we have an insurance option for the board. Cailey will reach out to USA cheer, and Bailey will reach out to State Farm Insurance.
- e. Jen wanted to make sure that we are shopping for Errors and Omissions Insurance.
- f. Staceyann makes a motion to find insurance for the board. Trent seconds.
  - i. Motion passed.

## 6. Competition

- a. Committee
  - i. Competition committee will stay on after our board meeting to finalize items.

## 7. Coaches Day Committee Meeting - set date/time

- a. Coaches day committee will meet next Sunday @ 7PM.
  - i. Courtney will send a reminder to those on this committee.

8. Missy wanted to know about selecting competition dates. Usually the board discusses this in our annual board meeting in April.
9. Trent had some questions about competition:
  - a. Stunt off- are all cheer team uniforms mandatory for all participants. The rule from NDCCA is that it is necessary for uniforms to follow guidelines.
  - b. Why do we not have an all-state category?
    - i. Katie did mention that the board had discussed recognizing seniors in a different manner this year.
    - ii. Trent will coordinate efforts to make sure all teams have options for all state cheerleader honors. Trent, Courtney, and Mara will work together to bring options for our April meeting.
10. Audrey made a motion to end the meeting at 7:56 PM. Tammy seconded. Meeting adjourned.

Next meeting: schedule next board meetings - November's board meeting 7pm, November 3rd.