

ANNUAL BOARD MEETING

July 19th, 2024

Before the meeting is called to order: Coach of the Year award: Congratulations to Jennifer Lawson.

Call meeting to order: Meeting called to order at 12:35 PM

1. Introduction of Board-slideshow

2. Review Old Minutes

Holly Kunz motions to approve; Tammy D seconds to approve; all members approved

3. Treasury report

1. Audrey presented the treasury report. Working to move finances to Quickbooks
2. Cebe asking for an itemized list of the yearly expenses. Audrey stated that with Quickbooks she will be able to send out quarterly reports and present them at the next coaches meeting.
3. Cebe asking about an audit that was announced last year. This is the 3rd year asking for documentation and what were the results of the audit. Audrey- it was not a full audit, it was a report with suggestions.

Billie Ann- Lu used an outside person to do an unofficial audit. Everything was checked out and complete. We are moving to more modern times and things will be done more formally.

Cebe is trying to do her due diligence to ask for documentation again. She wants to make sure that our place as a non-profit stays accountable.

Audrey stated that she is trying to gather all of the paperwork from Billie Ann.

Staceyann notified the board that we called a special meeting to make sure we are all covered in our meeting minutes.

Cebe asked about checks and balances for our NDCCA funds.

Staceyann clarified that moving forward Audrey will send out quarterly reports and that checks and balances will be included in the future. Staceyann also communicated that these reports will be included on our new website.

General Fund has \$ 36,069

CD 1: \$ 16,755.22

Approval of treasury report

4. Important Dates:

1. Fall Competition: November 23, 2024 in Bismarck registration due by November 1, 2024
2. Winter Competition: February 15, 2024 at Minot North registration due by February 2, 2024
3. Questions arose about a centralized competition and how some school districts will not allow teams to travel to two different locations. Board members suggested that feedback about coaches' thoughts should be sent so the board can consider.
4. MayPort coach brought up that such large decisions should be brought to the general assembly for all schools to vote, including class B schools.
 - i. Red River and GF Central schools also expressed frustration in traveling distances for competition.
5. Board members communicated all the things that were considered in making our decisions during the annual board meeting.
6. Fargo South's coach communicated that surveys have not always been received. Staceyann clarified that an updated communication system has been updated-Band, social media, email blasts
7. idea to support two regional competitions and bring to one state competition
 - i. Trenton suggested that one competition can be located in the west and one in the east so the central schools have smaller distance to travel.

5. Reorganization of the board:

1. Terms Limits:

- i. Executive Director: 15 years
- ii. President: 3 years with possibility of reelection
- iii. Vice President: 3 years with possibility of reelection
- iv. Secretary: 3 years with possibility of reelection
- v. Treasurer: 3 years with possibility of reelection
- vi. Competition Directors: 5 years with possibility of reelection
- vii. Social Media: 5 years with possibility of reelection
- viii. Certification Directors: 5 years with possibility of reelection
- ix. Board Members at Large: 3 year terms

1. Stephanie Azure made a motion to approve the term limits change.

2. McKenna seconded

3. Motion passed

6. Open Board Positions

1. Currently there are 6 Member at Large positions.

- i. 3 - 3 year terms
 - 1. Nominations: _____
- ii. 1 - 2 year term
 - 1. Nominations: _____
- iii. 2 - 1 year terms
 - 1. Nominations: _____

McKenna Schmitz- Class B BRCS
 Dana Kitchen- Class B ~~May-Port GG~~- unattached
 Tammy Dursmaa- NDSU
 Missy Janson- Class B South Prairie
 Holly Kuntz- Class B Killdeer
 Stephanie Azure- Class A Legacy
 Chelsea S- Class A Warford City
 Tricia B- Class A Mandan
 Mara Nash- Class A GF Central
 Trenton L- Class A Sheyenne
 Calista A.- Class A Williston
 Kim Burge.- Class B Beulah
 Baylie P- Class B Dickson Trinity
 Marcy K- Class A Fargo North
 Nessa T- Class B Ray
 Allie Brown- unassociated

All nominees gave a short speech to present themselves.
 All members voted for 6 names

Courtney tallied all of the votes; results:
 Missy- South Prairie
 Bailie-Dickinson Trinity
 Trenton- WF Sheyenne
 McKenna- Bishop Ryan
 Tammy- NDSU
 Mara- GF Central

7. Website

Cailey went over updates to the website.

8. Coach of the Year changes-

Will be present at coaches convention and announced at the fall competition

Competition Changes

[Competition Rules updated document](#)

- 1. Locations-
 - i. Fall: Bismarck
 - ii. Winter: Minot
- 2. General Changes
 - i. How many on the mat
 - 1. CDR: 20
 - 2. GD/TO: 24

3. Board was asked why this wasn't brought up before this meeting.
 - Audrey informed the general assembly that we decided to follow national companies' guidelines in order for increased safety.
 - Members asked to consider adding an extra large division. Maybe revisit adding more mats.
 - Vytali asked how this benefits everyone. Audrey responded that it comes down to considering the dynamic and varied levels of all schools.

3. Top Sideline/All-Around

- i. Max of 3 athletes
- ii. no Class A and B

4. Game Day - 4 part

- i. to follow NCA/UCA guidelines
- ii. new score sheet
- iii. Aleena has a wonderful slideshow that we can upload to our website under resources.

5. Deductions

- i. Audrey and Dakia presented the new deductions; we will upload to the website

6. CDR Score sheet

- i. Audrey and Dakia presented a new score sheet- Dakia will be finalizing this scoresheet and the board will post to social media and the Band app, along with the website.

9. Jump Off

1. 2 cheerleaders per school can enter jump-off; more divisions
2. Jen went over requirements- 3 jump max; no tumbling

10. Middle School

1. Jump Off-New division; same rules as high school
2. Game Day- New division this year; clarification that if athletes compete middle school, they cannot compete in another level
 - i. Lots of discussion about age restrictions for middle school. This all depends upon each school district's classification of grade levels for middle school.

11. Certification of coaches

Jen informed the general membership of upcoming additions to the resources tab for coaches.

1. more camp options
2. certification for late hires
3. education resource tab

12. Smart waiver-Audrey updated how electronic waivers will now be available online

13. Grant: Deadline in March; yearly max for grants is \$2000 overall; this will be given by the board and will be decided at the April board meeting. Jen reminded coaches about the grant options available to teams. GF Central is awarded \$500

and Hebron is being awarded \$160.

14. Coaches Convention Mini-grant: Awarded today from CC attendees: Class A- WF Sheyenne; Class B- MayPort

15. All Senior Athletes will be recognized at each competition-Jen informed the general assembly that ALL seniors, no matter how long they have been cheering, will be recognized at each competition. Reminder that coaches must still submit nominations for each team's senior awards.

16. Read through competition rules very carefully. (note for Jen) reminder!

17. Appeals process: remember to bring your own form

18. New Business

Jen adjourned the meeting at 2:33 PM

McKenna motioned. Chelsea seconded. Meeting ended at 2:34 PM.

Minutes respectfully submitted by Leah Ness