

AGENDA

ANNUAL BOARD MEETING

July 27th, 2023

Staceyann called the meeting order at 12:46.

1. Review old minutes- Staceyann provided a QR code to April's Board minutes and then to the General Assembly
 1. Raneë motioned to approve the minutes for the April Board meeting. Makenna Schmitz seconded.
 - i. Motion passes unanimously
 2. Review of old minutes from the July 28th, 2022 General Assembly meeting
 - i. Audrey Lenz made a motion to approve the minutes. Raneë seconded.
 1. Motion passes unanimously
 2. Treasury report
 3. General Fund has \$27,734.50
- CD 1: \$8246.88
CD 2: \$7986.63
- a. Billie Ann shared that the general fund is the lowest it's been in quite sometime but that is because we bought mats last year. She also gave a brief competition recap about the increase in spectator entrance fees.
 - b. Tabled motion to approve treasury report until after the audit portion of the meeting.
4. Old Business
 1. No old business needs to be revisited
 5. New Business
 6. Next Year Dates
 1. All of our dates for the 2023-2024 school year are on the event tab on the website.
 7. Reorganization of the board

1. Staceyann explained the reorganization of the Board to better serve North Dakota's cheer programs.
 - i. Social Media role
 - ii. Certification director has now been split into two positions to help with late hires or extenuating circumstances.
 - iii. Competition director has now also been moved to two positions.

8. Open Board Positions
 1. We need to fill 3 positions today.
 - i. There are 6 Class A schools represented, while Class B only has 2 representatives on the Board.
 - ii. Interested candidates:
 1. Tammy D.-Century (A)
 2. Anya S. Trenton (B)
 3. Christina - Trinity (B)
 4. Hollie- Killdeer (B)
 5. Kim- Beulah (B)
 6. McKenna- Bishop Ryan (B)
 7. Brenna- Stanley (B)
 8. Emily C.- West Fargo (A)
 9. Trent- WF Sheyenne (A)
 10. Dakia B.- Dickinson (A)
 - iii. Voting (one per school)
 1. Based on the votes, the new members are Brenna (Stanley), Anya (Trenton), and Dakia (Dickinson).

9. Competition
 1. CDR scoresheet changes; Sarah linked the comparison between the old and new scoresheets. Staceyann also discussed averaging scoresheets to eliminate the large gaps between teams.
 2. Judges: larger judges pool; feedback and information sheet for judges so they know what they are looking for in each category. (CDR Judging Criteria- will be uploaded to the website) Scoresheet coincides with this form so our hope is that teams will receive more feedback.
 3. Conflict of interest with judges- judges will go directly to judges' room directly after competition has finished. If anything is found to be a conflict of interest, there will be a 4-year rotation.
 4. Jump-off:
 - i. What happens if there happens to be a tie(s)?
 - ii. Could a jump solo alternate with CDR? Winner and runners-up be announced during awards? Rubric?
 1. Looking for general assembly consensus. Board will need to revisit this in the fall. Chelsea Hermanson will email their jump criteria to the Board.

- iii. Male jump off
 - 1. If there are 3 or 4 male jumpers it will only be the last category. If there are 2 jumpers or less, they will be in the overall jump off division.
- iv. There will not be a Grand Champion division.
- 5. Competition Appeals
 - i. Only technical deductions will be allowed.
 - ii. Rules and forms will be on the website. Burden of proof lies with the coach.
- 6. Top Sideline and All Around
 - i. Read all of the rules of competition
 - ii. Timers will now be timing the Top Sideline and All Around
- 7. Divisions
 - i. If there is only 1 team competing in a specific division they may still compete in that division but they must meet a minimum requirement score of 70% to earn first place in that division.
 - ii. Suggestion was made to create a pre-registration form to send out to teams. Board will need to create.
- 8. Trophies, DVD's, and Programs
 - i. Plaques will be distributed
 - ii. We are talking to Dwayne to check for digital copies
 - iii. Programs will be QR coded/ coaches will get a paper copy the morning of competition.
- 9. Reuse of Routine
 - i. Teams will be able to reuse the same routine (in any category) in 2 consecutive competitions WITHIN that SAME school year.
- 10. 3-Class Basketball
 - i. February 10, 2024 in Bismarck at Legacy will be the date for Winter Competition
 - ii. The Board would like General Assembly feedback on alternate dates.
 - iii. Emily Chadwick suggested changing the competition to possibly having a regional and then one state cheer competition. Board will discuss. Audrey Lenz shared the reasoning for why certain decisions have been made in the past.

10. Certification of coaches

- 1. more camp options- form to verify additional camps are on the website
 - i. Applicants will need to update their new certifications each year.
- 2. certification for late hires
 - i. Video recording of rules meeting so coaches who are late hires or have extenuating circumstances can still become certified.
- 3. education resource tab

11. NDCCA Mats

1. Looking to purchase a trailer for our mats- Storage in Bismarck.

12. Yearly Audit

1. Update from Lu Burris
 - i. Changes:
 1. No personal charges on NDCCA credit card.
 2. No points for the NDCCA credit card being used for gift cards.
 3. No Board members personal credit card or check should be used for purchases.
 4. NDCCA credit card or check will not be used for judges' meals before or after competition. Stipend amounts to be decided by the executive board.
 5. Quarterly audit sent to all Board members. This is to include bank statements, credit card charges, deposits, and explanations for each transaction.
 6. Co-Treasurer position so there are checks and balances
 - ii. Cebe moves to approve the changes as long as there will be a more detailed treasury report.
 1. Carrie B. seconded the motion.
 2. Voted; passes unanimously.
 - iii. Audrey suggested a more detailed treasury report in the future so all members can see everything coming in and going out of the NDCCA account.

13. Grant

1. Form is on the website. Lu shared that no school has applied since last year.
2. She encouraged schools to apply.

14. NDHSAA becoming a sport/activity update

1. Audrey presented the information gathered from Kevin Morast

15. Clarification on coaches years of service award

1. At the end of your fifth year, in the winter competition, you will then receive your 5-year award

16. Other

1. The Constitution name has been changed to Bylaws.
2. Voting for approval:
 - i. Sarah S. made a motion to change the name from Constitution to Bylaws. Hollie seconded it.
 - ii. Motion passed unanimously.

3. Billie Ann presented LuAnn Burriss with a gift card to commemorate all her years of service.

17. Sarah S. made a motion to adjourn the meeting at 2:47 PM.

1. Audrey L. seconded.
2. Vote passed unanimously.