

AGENDA

MEETING

July 9, 2024

Called to order by Jen at 7:02pm

In attendance: Audrey, Jen L, Courtney, Staceyann, Brenna, Sarah, Cailey, Dakia, Katie R., Leah

1. Review old minutes: Stacey made a motion to approve the minutes from June, Sarah seconded, all in favor
2. Treasury report
 - a. Quickbooks update
 - i. Audrey gave an update on how to best utilize this for our purposes. Audrey will work with Marlys to get this set up.
 - b. W9 vs. 1099
 - i. In order for us to make sure that we are not paying more than \$600 a year, it was suggested that all people fill out a W9. Audrey would like to have all information prior to competitions.
 - ii. Debit versus credit card discussion
 1. Could we move our accounts to another banking institution? Possibly Gate City Bank so there are multiple options across the state?
 - a.
 2. Audrey will continue the current situation, but we need to look at additional options.
 - c. checking: \$36,073.63
 - d. CD's: \$16,755.22
 - e. Billie Ann needs to shut down paypal if possible.
 - f. Board members believe a switch to Gate City Bank would be the best option for our NDCCA board. This will allow whoever holds positions dealing with money, to have access to the bank in a bigger city nearby. Gate City is located in all 8 larger cities in ND.
 - g. Sarah makes a motion to close the checking account at BNC and transfer those funds to an NDCCA Board account at Gate City Bank. The CD will remain at BNC for this time.
 - i. Staceyann seconded the motion. No one opposed. Motion passed.
3. Bank
 - a. Check writing- this will change per previous motion to change banks.
4. Finalize Coaches Convention- Leah, Audrey, and Jennifer will need hotel rooms for Thursday evening. DSU will need 4 rooms, so a total of 7 rooms will need to be reserved.

- a. Food- Cloverdale donated a case of taco meat. Audrey will pick up the remaining items for lunch, including utensils and paper products.
 - i. Maybe we reach out to local beverage companies for donations- Jen L. will do that.
 - b. Cake- Audrey will also pick up a sheet cake at Sam's.
 - c. Vendors: cheersounds, Varsity, TeamUp, DSU, ND Elite
 - d. Donations: Cloverdale (meat) , Scheels donated water bottles, Cheerleading.com sent pens and post cards, and [Courtney Pierce](#) bought inspirational bracelets. Getpoms.com sent mesh pom bags.
5. Coaches Convention registrations
- a. Currently at 58 registrations.
6. Email issues - Google workspace (no need for zoom) - \$12.00 per month
- a. Google Drive-should we transfer everything to our Google Drive so we can streamline everything, including Google Meets.
 - b. All NDCCA content will be stored in our NDCCA Google Drive, and we will use Google Meets instead of Zoom. Billie Ann will need to cancel Zoom.
 - c. A question arose about Adobe products. Do we need this? We are currently being charged \$23 a month for it. Billie Ann- Do you have an account and sign in that Cailey can get?
7. Website-
- a. Cailey stated that we could purchase a plan for 50% off through WIX if we paid for it before the end of the day tomorrow. We will purchase the subscription for the year.
 - b. Scholarship discussion about how to best present the information on our website. Many offered to be part of a scholarship committee to streamline our scholarships and how to best support our athletes.
8. [Competition Rules](#)
- a. deductions clarifications - per infraction or total deduction- This document should be linked on our website.
 - b. Stepping on a sign or a pom is not a deduction unless you are a base or flyer. If the sign spins or flips, it will be a deduction.
9. Competition Score Sheets - Sarah sent the score sheets in an email on June 10th.
- [CDR Scoresheet](#)

- a. Cailey would like links for more resources for coaches to improve on our resources page on the website. Cailey has worked extremely hard on updating our new website.

10. Round Table

- A. Crowd Involvement
- B. Dealing with bullies on a team
- C. Competition Tips
- D. Recruiting younger athletes/ recruiting athletes with tumbling background
- E. Rotating Camp Locations
- F. Rotating Coaching Convention locations
- G. More Competition opportunities
- H. Becoming a sport through NDHSAA
- I. Spirit Rules Test
 - i. Explanations and hands on learning
 - ii. Checklists for new coaches
- j. Building positive reputations and attitudes
- k. School involvement
- l. Fundraising options

11. General Assembly Meeting Agenda - Jen asked that everyone please review and submit changes to her for the coaches convention agenda

- a. Need reviewed and added to no later than noon on the 12th. Slideshow being put together

12. Katie has a question!!!! Katie wanted clarification as to what the rules interpretation session should include and what should be discussed.

13. New issue that came up today: attending rules meeting early/late session

- a. We will need a better tracking system for who has been to a rules meeting and who has completed the spirit rules test.
- b. For consideration in the future: all coaches, assistant and head, should attend a rules meeting. We need to revisit this after the Coaches Convention.

Next meeting: schedule next board meeting: Friday, July 19, 12:00pm

Sarah made a motion to adjourn the meeting at 9:08 PM. [Audrey Lenz](#) seconded. Meeting was adjourned at 9:09 PM