

## AGENDA

## MEETING

**April 14th and 15th, 2023**

At 5:28 President Staceyann called the meeting to order. In attendance is Jen L, Carrie, Callie, Audrey, Jen T, Ranee, Katie, Sarah, Courtney, Leah

Old minutes were read; Audrey motioned to approve; Sarah 2<sup>nd</sup>. Approved unanimously.

Treasurer's report—We have \$35148.92 in checking; \$8246.88 in one CD; and \$7986.63 in the other CD. Treasurer's report motioned to approve by Jen thorson, 2<sup>nd</sup> by Katie R. Passed unanimously.

Billie Ann also did an update about the PayPal payments for fall comp—we lost a total of \$10.41 in the amount of fees over the 3% we charged. It was motioned by Jen L, 2<sup>nd</sup> by Jen T to raise that amount to 3.5%. Passed unanimously.

Billie Ann also updated that some rooms were charged double in fall comp; and it took forever to change—but was done; and the insurance for the room not used for winter comp also took awhile, but was completed and refunded \$196.89

Staceyann sent out the winter comp feedback from coaches and we took the time to read it. There was discussion, but issues/comments will be dealt with in other sections of our agenda.

### Competition

1. **New levels of basketball have really thrown a loop in our competitions.** Billie Ann read the teams in the different divisions and how it will affect us. There was lots of discussion on the topic. What will work, what won't; should we have earlier dates; should we have a different class competition in the fall, and not have certain divisions in the winter, or rotate them; would an earlier competition be good for middle school, since it would be more in their season; etc. Jen Thorson finally said we should table this for now and come back to it, since there is a lot to discuss and think about.
  - a. Date for fall cheer competition will still be held during the weekend of state football: November 11, 2023 at West Fargo Sheyenne
  - b. Jen T. made a motion to move winter state cheer competition to February 10th, 2024.
  - c. Courtney seconded the motion
  - d. Vote: yea: unanimous
    - i. Location discussion for winter; Possibly @ Legacy High School
      1. Bismarck locations will check with their ADs
  - e. Audrey made a motion to keep the dates for state cheer competitions as set for now and have discussions at coaches day about alternate dates for next year.
    - i. Ranee seconded the motion
    - ii. Vote: yea: unanimous
2. **Have different divisions instead of Class A and Class B**—lots of discussion—going to nationals they have for example tumbling and non-tumbling; what's best for all of North Dakota; should we let someone in a division compete in that division if they meet a

minimum requirement score(70%). Motion made by Audrey; 2<sup>nd</sup> by Jen T. Passed unanimously

3. **Billie Ann/Sara proposal.** They would like it to be that the VP would be separate person from doing some competition items –she would be VP
4. **Trophies.** Some would rather have plaques, with no place for pictures, rather than the picture place. Discussion; decided to have pictureless plaques—with NDCCA logo every time, and if possible also have the current comp logo also on it. Billie Ann will make sure it's ordered that way.
5. **Male jump off**—not sure why this was submitted. In the future, if there are 4 or 3 male jumpers, it will be only the last category—both the toe touch and the jump of choice. If there are 2 or less jumpers they will be in the overall jump off division. Also Raneer motioned that we no longer have the Grand Champion division—Audrey 2<sup>nd</sup>. Passed unanimously.
6. **Judges/larger pool.** Suggestions are to have a larger judge pool –different people from other states. Billie Ann asked for suggestions—names, states, etc.
7. **Ability to challenge after final and prior to awards—tech judges.** Audrey brought up there should be an appeal process. At Nationals, there is a whole process—they have to pay, do so within a certain amount of time, etc. Billie Ann had done some research from other states and read what those different states do. Discussion followed.
  - i. Discussion of what other states do for a challenge process
  - ii. Tech judge clarification process about deductions
    1. limiting appeal process to only technical deductions
    2. burden of proof placed on appealing coach; coach would have to provide evidence
    3. Audrey makes a motion to have an appeals process for technical deductions
      - a. Sarah seconded
      - b. Vote: Yea: Renee, Katie, Sarah, Jen, Audrey, Carrie, Cailie, Jennifer  

Undecided: Courtney, Leah
      - c. Motion passed
      - d. Committee of members to be formed to draft stipulations for the appeal process which will then present at coaches day.

## **8. Pre-registration for events at the beginning of the season so we know if there are other teams in a class division.**

- a. Sarah motions to discard this idea
- b. Jen T. seconded the motion

## **9. Score sheet changes for CDR drop the every three year rule too**

- a. Billie Ann made a motion to keep the deduction values the way they are currently

- i. Leah seconded
  - ii. Yea: Ranee, Sarah, Jen T. Cailey, Carrie, Leah
  - iii. Nay: Audrey and Jen L.
  - iv. Undecided: Katie and Courtney
- b. Three-year rule: Not included in the constitution.**
- i. Discussion on general consensus that scoresheets should be fluid to NDCCA needs, but also with the understanding that it may take a couple attempts to try out any changes made.
    - 1. Coaches raised concerns about specific feedback in order to improve. Suggestion to create a judge expectation document. Billie Ann provided a judge criteria form that has already been created. Committee will revisit.
- c. CDR scoresheet: Discussion of motions being 20 points; also brought up was the lack of a cheer section on the CDR scoresheet**
- i. Audrey made a motion to pull 5 points from motions and 5 points from jumps to form a cheer subcategory on the CDR scoresheet and to form a committee to work on cleaning up the descriptions for each category.
    - 1. Vote: Yea: unanimous
    - 2. Motion passed

## **10. Jump off judging criteria**

- a. Discussion of bringing a [scoresheet](#) to general assembly
  - i. Jumpoff committee will create a proposal to bring to general assembly
    - 1. Jumpoff contestants should be limited to 2 per team

## **11. Conflict of interest with Judges**

- a. Judges will need to be informed that they will need to return to the judges' room before awards and not be in contact with teams.

## **12. Move away from sending the competition CD's out on CD and start sending them on flash drive. My Surface pro doesn't have a CD hole :)**

- a. Billie Ann will connect with Dwayne to see if he is able to include that option

## **13. Do we need programs--or go with a QR code?**

- a. We will send out a QR code and link to a copy for coaches if they wish to print

## **14. Top Sideline and All Around timed?**

- a. Reminder to coaches to read all the rules of competition
- b. Timers will be timing Top Sideline and All Around now
  - i. Rules need to be specified if cheerleader goes over time

## **15. Photography buying options guidelines set**

- a. Cailey will ask her friend who is a photographer to write up a proposal to bring to the board.

## **16. Averaging score sheet totals for overall placement vs grand total**

- a. Sarah will average the scoresheets to help with morale.

i. [Example](#)

**17. The rule regarding reusing a routine (any category) from competition to competition within the school year was discussed.**

- a. Sarah made a motion that we change our rule to be able to use the same routine (in any category) in two consecutive competitions within the same school year.
- b. Audrey seconded the motion.
  - i. Yea: Ranee, Katie, Sarah, Courtney, Cailey, Audrey, Leah, Carrie, Lu, Jen L.
  - ii. Undecided: Jen T.
  - iii. Motion passed.

**NDCCA mats**

- a. Audrey made a motion to shop for a storage unit
- b. Sarah seconded the motion
- c. Vote: Yea: unanimous

Sarah moved to adjourn the meeting at 11:04 PM on 4-14

Katie seconded the motion

Vote: Yea: unanimous

Saturday, April 15th, 2023

Staceyann called the meeting to order at 9:07 AM.

**1. Streamlining North Dakota Cheer/ keeping up with the times**

**a. Camp options certify other options**

i. [Other camp option](#)

ii. Suggestion of creating an expanded list of camp options

iii. Katie made a motion to expand the list of camp options after creating a list of camp criteria and then vet companies. A committee to be formed.

1. Sarah seconded the motion.

2. Vote: yea: unanimous; motion passed

**b. Certification options for late hires or new programs/ online perspectives**

i. Discussion of video options for new coaches to go over ND rules as well as recording a rules meeting for coaches with extenuating circumstances (being hired late, unable to attend an in-person meeting, etc.).

ii. The plan is to add a resource tab for all coaches that includes helpful resources surrounding cheer rules. We will also video record an in-person rules meeting so that coaches with extenuating circumstances can be directed to Billie Ann to receive more certification information.

**c. Additional certifier**

i. Rules interpretation course

1. Katie offered to become certified

a. Raneer made a motion to add an additional certifier

**d. Online education**

i. Resource tab on website

**e. Dates for coaches day and rules meetings options**

i. Rules meeting dates TBD

ii. Important dates document will be updated; Coaches Day will be July 27th at Bismarck Legacy

1. FERPA session

iii. NDCCA will survey the general assembly about future Coaches Day dates.

**2. Reorganization of Board**

a. Sarah/Billie Ann competition proposal - Co-Competition Directors

1. Board restructuring committee will be established to create a proposal.

a. Katie and Lu volunteered; Sarah and Billie Ann would also be beneficial.

**3. Audit of Treasurer's checkbook**

**4. Coach of the year nominations - need a checks and balances system**

f. The question was clarified with the team that raised the issue.

**5. How should we handle Minot with the split of the high schools?**

g. There will be two separate teams and NDHSAA will police transfer rules.

**6. Coaches day suggestions**

h. bring someone in on tumbling

i. Some coaches requested more information about tumbling certification and learning more- suggestion is for coaches to contact their local tumbling gyms

**7. Clear pros and cons from NDHSAA on becoming a sport/ activity etc.**

j. Audrey will make contact with NDHSAA inquiring a board member to Coaches Day to explain this to the general assembly

**8. Press - what can be shared with press and what can't.**

- k. NDCCA prides itself on promoting sportsmanship.
- l. Suggestion to read our mission statement at meetings

#### **9. NCCDA clothing for new friends**

- m. Staceyann will be in charge of making a t-shirt and a crew
- n. Katie made a motion that the Board will purchase a t-shirt and a crewneck sweatshirt for each board member and the board will be doing business through Staceyann Zieman.
  - i. Sarah seconded the motion
  - ii. Vote: yea: unanimous; the motion passed

#### **10. Champ camp**

- o. previously discussed in camp options for team certification

#### **11. other**

- p. Treasury update
  - i. Winter cheer competition treasury report will be sent out once it is finalized
  - ii. The question about having a later credit card payment was brought up.
  - iii. The board agreed that as long as a school has provided a purchase order prior to competition, they will be considered paid, and the coach will not be responsible.
- q. Request for the constitution and bylaws to be rewritten. Sarah suggested that we should link a Google Doc to the website so that changes can be updated in real time.

Ranee made a motion to adjourn the meeting at 1:13 PM to commence committee work after lunch.

Katie seconded the motion.

Vote: yea: unanimous; motion passed

**Committee work commenced at 1:54 PM.**

**Staceyann called the meeting to order at 3:40 PM.**

Group 1: Bylaws, constitution, comp rules

a. Comp rules were updated to include the use of consecutive routines under general rules

b. Constitution is now named bylaws.

i. Article 1, section 2 outlines our purpose; discussion of working on a mission statement

#### Group 2: Reorganization of NDCCA Board

- a. Members and description of responsibilities
- b. [Cailey Ferber](#) will become the social media manager
  - i. Photo release discussion (FERPA); disclaimer? Any photos sent to the social media manager must be vetted by sending coach
- c. Katie motioned to approve the reorganization proposal
  - i. Audrey seconded the motion
  - ii. Vote: yea: unanimous; motion passed

#### Group 3: Appeals process; judge criteria and reworking CDR scoresheet

- a. Katie motioned to approve the changes to the CDR scoresheet points, categories, and descriptions.

Sarah seconded the motion.

Vote: Yea: unanimous; motion passed

- a. Proposal for jumpoff will be completed and brought to the general assembly.

#### Group 4: Possible trailer purchase in order to store and transport NDCCA mats and form for competition interest

- a. Seek out information about a trailer.
- b. [Link to form to be sent out to coaches](#)

#### Group 5: Vetting for additional camp possibilities

- a. Courtney will work on the form. Then the board may need to meet via Zoom to approve before it is sent out to companies for this summer.

#### Group 6: Website

- a. Jen T. worked on the website and will request Kevin to add a tab for resources. We also plan on requesting judge options to the board.

#### VP

Staceyann nominated Jennifer Lawson for the position.

Jen T. seconded the motion.

Vote: Yea: unanimous; motion passed

#### Coaches Day agenda

1. Theme and plan discussed

#### Matt Fetsch update

1. Spectators must wear clothing that covers the entire torso. Those who do not comply or who wear clothing that is vulgar, obscene or that in some other way inappropriate, as determined by school/tournament personnel, will be removed from the facility if they do not cooperate with this behavior expectation. (Appears on the NDHSAA website as of April 15, 2023):  
<https://docs.google.com/document/d/e/2PACX-1vSVI14It8Vpuwz8i8DCJ-Jmon3faGYelShvww4oYfJO6js44DmwJAqzbBjOduDTubfwDkAJs4QOnkb2/pub>
2. Noisemakers...this is already an NFHS spirit rule

#### **Board Term discussion**

1. Board considerations: More representation from Class B and the East is encouraged.

Ranee motioned to adjourn the meeting at 6:55 PM.

Audrey seconded the motion.

Motion passed.

Next meeting: schedule next board meeting