

NDCCA General Board Meeting

3/19/16

Bismarck High School

Board Members Present: Ruth Van Wechel, Stacey Lehr, Audrey Lenz, Billie Ann Caya, Tammy Duursma, Sarah Abrahamson, Lu Burris, Holly Strand, Ashley Seykora, Kristen Allard

Board Members Absent: Leah Ramstad, Barb Reese, Amber Ziegler, Cebe Schneider

Meeting called to order at 15:08 pm

*Lu called to order; Ashley seconded.

I. Old Business:

A. Addendum:

- i. Secretary was not voted on at General Assembly meeting. Jen was Secretary and vacated her position.
- ii. Holly will take minutes

B. Approval of Minutes

i. 3.21.15 Board Minutes

a. Clarifications:

1. (IV). We are incorporated
2. (IV). Tax Exempt – we do not have to pay income tax; it means we do not pay sales tax
3. (XVIII) – Certification Director job is unchanged. Will only keep track of NDCCA requirements not NDHSAA requirements.
4. (XVIII) – Minutes amended to reflect that Audrey’s motion to combine membership, competition, and VP was voted on and passed during General Assembly minutes.
5. (XXIII) – Secretary is to make calendar (2 competitions, Coaches Day, Executive Board Meeting) . Was not done this year due to absence of acting secretary
6. (XXV) - Amendment: Max of \$1000; Max of 4 recipients (no more than \$250/individual). Random scholarships is separate from these scholarships.

ii. 7.29.15 Board Minutes

a. Clarifications:

1. (3) At the General Assembly meeting, members are to let Executive Board know if they are interested in being a Representative.
2. (6) Concussion not Concession. Typo.

iii. Minutes approved as amended by Billie Ann Caya; Seconded by Lu.

C. Treasurer's Report – Billie Ann Caya

1. Checking Account - \$27, 699.44
2. CD (due Feb. 18, 2017) - \$7982.07
3. CD (due Feb. 28, 2017) - \$7698.62
4. Fall Competition :

i. Incomes

Registration:	\$3668
DVD's:	\$900
Admission:	\$5220
Clothing:	\$4449

ii. Bills

Totals: \$8382.01; less \$657.50 from Fall Hotel bill that was not included.

iii. Balance = \$5196.50

iv. Lu makes a motion to approve Treasurer's report; Seconded by Ruth.

II. New business

1. Treasury report – winter competition is unknown at this time
2. Dates for next year
 - a. Tournaments
 - i. State Football 11.11.16 (Fargo)
 - ii. State Hockey – February 24-25, 2017 (Fargo)
 - iii. State Basketball B Girls – March 2-4, 2017 (Grand Forks)
 - iv. State Basketball A -March 9-11, 2017 (Bismarck)
 - v. State Basketball B -March 16-18, 2017 (Minot)
 - b. Competition
 - i. Fall : November 12th in Fargo (North 1st choice, WF Sheyenne 2nd choice)
 1. Run by Leah

- ii. Winter : March 18th in Minot (Minot 1st choice, Dickinson 2nd choice)
 - 1. Run by Ashley
 - c. Coaches day : Wednesday July 27th at West Fargo Sheyenne
 - i. East side Board members to plan
 - d. Spirit Rules:
 - i. West Fargo = July 27th
 - ii. Minot = August 17th
 - iii. Bismarck = August 20th
 - e. New Coaches Stunt Certification:
 - i. West Fargo = July 27th
 - ii. Bismarck = August 20th
 - f. Certification forms are due September 1st and December 1st
- 3. New NDCCA shirts
 - a. Billie Ann will select 3 options to vote on
- 4. Scholarship update
 - a. Covered in Old Business
- 5. Random scholarship? BA?
 - a. New Name: Spirit Scholarship
 - b. Drawn at competition from pool paid NDCCA member coaches and given to that coach to distribute to a senior on their team at their discretion.
 - i. In the event that there is not a Senior on that team, it may be held until the following year.
 - ii. Billie Ann will send selected coaches a voucher to redeem
- 6. NDCCA Money paid in
 - a. ALL FUNDS need to go to Billie Ann (Treasurer). School accounts need to reflect this change.
- 7. New board member-positions open
 - a. Secretary – 1 year interim appointment by President
 - i. Ashley appointment by President - term ends July 2017
 - b. Reps
 - i. Put to General Assembly to have 1 Class A representative and 1 Class B representative instead of Region representatives. Would be a change to the constitution. (2 year term)
 - c. Vice president - Sarah nominated self; Ashley nominated Holly. Went to vote.
 - i. Holly is VP
- 8. Cheer Forum – July 8th and 9th in Annapolis, MD (30 minutes from DC)
 - a. Billie Ann attending.
 - b. Audrey and Holly tentatively will attend.
 - c. Leah can attend if she wishes; otherwise Tammy will go if any of the above are unable to go.
- 9. Board members 50% rule
 - a. Send notices – Secretary will inform President
 - i. Year runs July 1st – July 1st.
 - ii. Warning comes from Secretary; Removal comes from President

- iii. Extenuating circumstances will be dealt with on a case by case basis and voted on by the Board.
 - b. Has anyone missed – null issue as policy was not in place.
 - i. Tiffany and Chelsey sent Billie Ann resignation
 - c. Replaced for not showing – Jodi and Amber
- 10. Board reimbursement-form
 - a. New form introduced.
- 11. Tournament issues
 - a. Too many cheerleaders
 - i. Reminder – only 8 cheerleaders can be dressed and participating at an indoor event at a time
 - ii. Billie Ann will suggest a situation addition NFHS Rule committee
 - b. Have a spot for cheerleaders at tournaments
 - i. NDHSAA issue not NDCCA issue
 - c. State hockey—rules not enforced
 - i. Hopefully will resolve itself with NDHSAA working with NDCCA
 - ii. Athletic Directors need to be in compliance with rules
- 12. BA discussion with NDHSAA Exec. Director—re: rules (also-state rules on rules test)
 - a. Billie Ann will add ND specific rules onto rules test that is required to take online
- 13. Rules letter to AD's?
 - a. NDHSAA Executive Director will draft a letter and collaborate with Billie Ann; she will let us know when she receives it.
 - i. RE: expected behavior of students at tournaments and rules being followed and/or enforced
- 14. Cost of hotel rooms for working board members
 - a. Still paying ½ if with family or are you to share with another board member
 - i. Need to attempt all options first. If unable to share a room it will be covered if you are travelling alone.
- 15. Membership—lack of members; unpaid members; joining only to enter practice room
 - a. Spirit Scholarship will help
 - b. Need to stress benefits of membership besides competition aspect
 - c. Sarah and Lu will work on a brochure for Board members to distribute at tournaments, games, and other events to promote membership, competition dates, etc.

III. Website

- 1. Update back ground pictures
 - a. Since we stopped having a professional photographers it makes it more difficult
 - b. Website director will be in charge of taking pictures during competitions
- 2. Add in jump off explanation
 - a. Already on website
- 3. Changes to Sarah- take a look
 - a. Make sure to let Sarah know if you notice anything
- 4. Update new board members/positions when they are new(July)

5. New VP on forms in July
6. Webpage calendar
 - a. Homepage calendar is confusing – needs to be removed
7. Contact Us
 - a. Main contact should be to Billie Ann

IV. Social Media

1. Facebook
 - a. How can we add pics of teams? Do we have permission
 - i. Tammy will change it to a group page so that others can post and will get notifications, etc. She will also approve the posts.
2. Twitter
 - a. Kids follow twitter more; NDCCA is for coaches so we will not start a Twitter at this time
3. Ideas to increase either?
 - a. Brochures (see above)
4. How can we promote more
 - a. Brochures (see above)
5. Add Social Media to Medical Liability form – Sarah will take care of it.
 - a. Was not on there previously so pictures from this competition cannot be added to our Facebook page

V. Competition

1. AA – tumbling worth more?
 - a. Make all categories 10 for a total of 50
2. Clothing-
 - a. Fall
 - b. Winter
 - i. We will wait for feedback on how this winter went
3. Judging/judges
 - a. New different ones
 - i. Will try to continue rotating judges
 - b. Different judging panel for different events
 - i. Not warranted at this time
 - ii. Revisit if the competition size increases
4. Score sheet/rubric
 - a. Stunting competition scoring criteria for stunt off groups
 - b. Judges suggestion to add basket tosses as a separate category to the score sheet
 - i. Board disagrees as that would appear like a required component which would be a safety issue
5. $\frac{1}{4}$ of comp routine
 - a. Rule will stand as is
6. Registration forms online vs paper forms?
 - a. Or e-mail of person to send to vs paper copy?

18. Other?

- a. Jump Off
 - i. Judges suggested flip flopping jump rounds: Round 1 = Jump of Choice, Round 2 = Toe Touch
 - ii. Board agrees the following :
 - 1. it will be at Judges discretion how many jumpers advance from Round 1
 - 2. Round criteria will remain the same.
 - 3. Remove that there will be 2 in the final round
 - 4. We will revisit stamina jumps being connected next year
- b. Tech Judges
 - i. More specific on infractions – Billie Ann will discuss before tech meeting
- c. Hospitality Room vs. tickets
 - i. When tickets are given the school “eats” the cost for those coaches

Respectfully submitted by Holly Strand – fill in Secretary

Meeting adjourned at: 8:48

Motion by Ruth ; Seconded by Lu